Survey runs from January 1, 2025-February 5, 2025. Statistics reported are for calendar year 2024.

To complete the survey, login at: https://ks.countingopinions.com *Indicates a federal question.

Survey is DUE on February 5th, 2025. Contact your regional library system if you need an extension.

PART 1: Identification		
Location and Contact		
1.1	**Name of Library***	Prefilled, frozen
	Provide the official name of your library.	
1.2	**Physical Street Address***	Prefilled, frozen
	No post office box numbers. Provide street address where the library is located. If your address has changed, please email alice.smith@ks.gov.	
1.2a	**Mailing Address***	Prefilled, not frozen
	Provide if different than street address.	
1.3	**City or Town of Administrative Entity***	Prefilled, frozen
	Provide the city or town in which your library is located.	
1.4	**Physical Address ZIP Code***	Prefilled, frozen
	Provide ZIP code for the physical address of the library.	
1.5	**Population of the Legal Service Area***	Prefilled, frozen
	*Determined by the State Library using the most recent KS Certified Populations (2023).	
	Important: *If you believe the population listed for your library is inaccurate, please email: alice.smith@ks.gov ASAP.*	
1.6	**Legal Service Area Boundary Change*** Have there been any changes to the library's legal service area boundaries during the past year? Changes might be the result of city annexation, change in library status (i.e. city to township or district), creation of new library, or similar increases to the library taxing district.	Defaulted to "NO"
1.7	**Regional Library System**	Prefilled, not frozen
	If your library is affiliated with a Regional Library System, either through membership or contract, indicate which system.	
1.8	**County***	Prefilled, frozen
	Provide the county in which your library is located.	

1.9	**Library Director's Name**	Prefilled, not frozen
	This is the name of the person hired to be responsible for operating the library. If there have been staffing changes during the year, provide the name of the person holding the position at the end of the reporting year.	
1.9a	**Library Director's Email Address**	Prefilled, not frozen
	This is the email address for the director of the library.	
1.9b	**General Library Email Address**	Prefilled, not frozen
	Provide the general email address for the library, if available. This would be an email address that does not change if the director changes.	
1.10	**Library Phone**	Prefilled, not frozen
	Provide the phone number of the library.	
Online Presence		
1.11	**Library Website (Provide URL)**	Prefilled, not frozen
	Enter the web address (URL) of the library website.	
1.12	**Social Media Accounts**	
	Please select all that apply.	
Other		
1.13	**Friends of the Library**	Prefilled, not frozen
	Does your library have a Friends group?	
1.14	**Volunteers**	Prefilled, not frozen
	Do you have volunteers working in your library? Answer yes if your library has volunteers or any unpaid staff or workers.	
1.15	**Do you offer meeting rooms for public use, with or without charge?**	
1.16	**Does your library charge overdue fines for print materials?***	Yes or No
	Note: Replacement costs for lost or damaged materials are not considered overdue fines.	

PART 2: General Information		
2.1	**Number of Bookmobiles***	Prefilled with previous answer, frozen
	Bookmobiles are staffed with paid staff, have regularly scheduled stops, regularly scheduled service hours and carry an organized collection of library materials. Provide the total number of vehicles.	
2.2	**Do you participate in a System Consortium Online Public Access Catalog (OPAC)?**	Yes or No
2.2a	**If no, what ILS/OPAC system do you use?**	Skip logic
	The vendor/platform online public access catalog used by your library.	
2.3	**Number of Registered Users***	
	Report the number of registered users. A registered user is a library user who has applied for and received an identification number or card from the public library. Note: Inactive patron accounts should have been purged within the past three (3) years.	
2.4	**Number of Central Libraries***	Prefilled with previous answer, frozen
	Synonymous with main library. A central library is one type of single outlet library or the library which is the operational center of a multi-outlet library. Usually all processing is centralized here and the principal collections are housed here.	
2.5	**Number of Branch Libraries***	Prefilled with previous answer, frozen
	A branch library is an auxiliary unit of an administrative entity which has all of the following: 1) separate quarters, 2) an organized collection of library materials, 3) paid staff, and 4) regularly scheduled hours for opening to the public.	
Information		
2.6	**Legal Name**	Prefilled, frozen
	Full legal name of the library	

2.7	**Square Footage***	
	Provide the area, in square feet, of the library. This is the area of all floors (including attics and basements) enclosed by the outer walls of the library. Include all areas occupied by the library, including those areas off-limits to the public. Include any areas shared with another agency or agencies if the library has use of the area. This includes hallways, restrooms, office space, shared meeting rooms, closets, etc.	Prefilled with previous answer, not frozen
Hours		
2.8	**Public Service Hours Per Year***	
	Provide the annual number of hours the library is open to the public. You can use your weekly hours multiplied by 52.	
2.9	**Public Service Weeks Open Per Year**	
	Provide the annual number of hours the library is open to the public. You can use your weekly hours multiplied by 52.	
Total Hours		
2.10	**Public Service Hours Per Year***	Prefilled with previous answer, not frozen
	This sum will include any branch hours previously provided, if applicable.	
Address		
2.11	**Street Address**	Prefilled
2.11a	**City**	Prefilled
2.11b	**Email Address**	Prefilled
2.11c	**Telephone**	Prefilled
2.11d	**Fax**	Prefilled
Library Services		
2.12	**Library Visits***	
	Report the total annual number of times individuals enter the library for whatever purpose (include attending activities and meetings).	
2.12a	**Library Visits Reporting Method***	
	Is this an annual count or estimate based on typical week(s)?	

2.13	**Reference Transactions***	
	Patron questions that are answered by librarians. Reference transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs. This includes providing Readers Advisory. Don't include assistance w/locations, directions, schedules, equipment, or supplies.	
2.13a	**Reference Transactions Reporting Method***	
	Is this an annual count or estimate based on typical week(s)?	
PART 3: **Paid Staff FTE**		
3.1	**Total Librarian Hours***	Prefilled, not frozen
Include total hours for all individuals in each category. The full time equivalent (FTE) for any staff category is determined by adding the total hours worked per typical week by all category employees and dividing by 40.	Weekly hours worked by all paid staff holding the title of Librarian. Provide the average number of hours per week worked by library staff persons holding the title of "Librarian" or equivalent. "Librarians" are defined as persons who do paid work that usually requires professional training and skills in the theoretical or scientific aspects of library work or both, as distinct from its mechanical or clerical aspect. The usual educational requirement is a master's degree from programs of library and informational studies accredited by the American Library Association (ALA). However, other persons may hold the title of "Librarian".	
3.1a	**Total Librarians***	Hidden calculation
	The full time equivalent (FTE) for any staff category is determined by summing the total hours worked per typical week by all category employees and dividing by 40.	3.1/40=3.1a
3.2	**ALA-MLS Hours***	Prefilled, not frozen
	Of the hours listed above in question 3.1 (Total Librarian Hours), how many hours worked by Librarians with master's degrees from programs or library and informational studies accredited by the American Library Association? Example-MLS, MLIS or equivalent degrees.	

3.2a	ALA-MLS Librarians*	Hidden calculation
	The full time equivalent (FTE) for any staff category is determined by summing the total hours worked per typical week by all category employees and dividing by 40.	3.2/40=3.2a
3.3	All Other Paid Employees Hours*	Prefilled, not frozen
	Weekly hours worked by all other paid staff not included in question 3.1. This should include maintenance, office, housekeeping, security, etc. regardless of their educational background.	
3.3a	All Other Paid Employees*	Hidden calculation 3.3/40=3.3a
	The full time equivalent (FTE) for any staff category is determined by summing the total hours worked per typical week by all category employees and dividing by 40.	
3.4	Total Paid Employee Hours*	Hidden calculation 3.1+3.3=3.4
3.4a	Total Paid Employees*	Hidden calculation 3.1a+3.3a=3.4a
PART 4: Salary Survey		
4.1a	Name of Position	Prefilled, not frozen
Do not report individual names.	Enter the position name or title. For example "Library Director". Include all employees of the library. Report library director or equivalent position on 1st line and then list all others.	
4.1b	Current number of employees in this position	Prefilled, not frozen
	Indicate the total number of employees who have this position or title (full or part-time).	
4.1c	Current Hourly Salary	Prefilled, not frozen
	Enter the hourly pay for this position or job title. If more than one employee holds this position, enter a range. For salaried employees, you can either divide by the hours worked to get an hourly rate, or enter the annual salary.	
PART 5: Benefits		
5.1	Does your library provide paid vacation days?	Prefilled, not frozen
	Answer "Yes" if vacation leave is paid at your library.	

5.2	**Does your library provide sick leave days?**	Prefilled, not frozen
	Answer "Yes" if sick leave is paid at your library.	
5.3	**Does your library provide retirement benefits?**	Prefilled, not frozen
	Answer "Yes" if KPERS or a similar retirement package is offered by your library.	
5.4	**Does your library provide medical insurance?**	Prefilled, not frozen
	Answer "Yes" if medical and/or health benefits are offered by your library.	
PART 6: Operating Income		
6.1	**Library Fund Mill Levy (three decimal places)**	
	Provide the library fund mill levy rate to three decimal places (example: 8.750).	
6.1a	**Library Fund Revenue (whole dollars only)**	
	This includes all tax funds designated by all taxing entities involved (city, township, county), and available for expenditure by the public library. This includes ad valorem, motor vehicle, RV, 16-20M, boat and aircraft taxes and delinquent back taxes. All other income is to be reported in 6.2 or 6.3.	
6.1b	**Did your municipality levy a tax on behalf of your library in 2024?**	
6.1c	**If yes, Was municipal funding to the library provided for the amount required in the budget approved by your library board?**	Skip logic
6.2	**Library Employee Benefits Fund Levy (three decimal places)**	
	Include the current levy for the Library Employee Benefits Fund to three decimal places. If no fund, please enter "0".	

6.2a	**Library Employee Benefits Fund Revenue (whole dollars only)**	
	Include any payments received for a separate library employee benefit fund levy. If your library does not have a separate library employee benefits fund levy, enter "0".	
6.3	**Additional Municipal Government Funds**	
	Include any additional monies from your municipality, such as electric funds, water funds, transfers from general funds unless already reported in line 6.1.	
6.4	**Indirect additional local public support**	
	Indirect local support includes any goods or services for the library that are paid for directly by the municipality. This may include things like utilities, Internet or phone service, or capital improvements. Include only the actual monetary value of local government contributions towards these services that can be documented from the local government. If none, enter "0".	
6.5	**Local Government Revenue***	Hidden calculation 6.1b+6.2b+6.3+6.4=6.5
6.6	**State Grant-in-Aid (received annually in Feb.)**	Prepopulated by State Library
6.7	**Regional Library System Grant Funds**	May be prepopulated by RLS
	Include the **total** amount of money your library received from regional library systems.	
6.8	**State Government Revenue***	Hidden calculation 6.6+6.7=6.8
	State and regional funds are considered "state" for this definition only.	
6.9	**Federal Government Revenue***	Prepopulated by State Library, not frozen
	Any funding that is received from the Federal govt. either through direct grants or passed through other agencies such as the State Library. Please add any funding received from local entities to this number or other federal grants, such as SPARKS, etc.	

6.10	**Other Revenue***	
	Report all income other than given in 6.2-6.9. Examples: Gifts from Friends of the Library or Foundations, fines and fees, interest earned, or any fundraising efforts (book sales). Do not include designated for capital purposes; the value of any contributed or in-kind services or non-monetary gifts or donations; or carryover funds from the previous year.	
6.11	**Total Revenue***	Hidden calculation 6.5+6.8+6.9+6.10=6.11
PART 7: Capital Funds		
7.1	**Does your library have a Capital Improvement Fund?**	Yes or No
If yes:		skip logic, prefilled, not frozen
7.1a	**Local Government Capital Revenue***	Prefilled with "0", not frozen
	Report all tax sources for capital funds from the local government. Example: city gives to a library capital fund. Report income received only in the reporting year. Do not report the current balance, only calendar year additions. Include transfers from the operating budget which can be a maximum of 10% of your tax income. Any amount in excess of this percentage should be reported in 7.2d.	
7.1b	**State Government Capital Revenue***	Prefilled with "0", frozen
	No state government sources are available for capital improvements.	
7.1c	**Federal Government Capital Revenue***	Prefilled with "0", frozen
	Example: FEMA funds received by library.	
7.1d	**Other Capital Revenue***	Prefilled with "0"
	Report any other sources of capital funds, including: building fund campaigns, insurance claim funds received, interest, transfers from the operating budget in excess of 10%, and donations. Do not report the current balance, only calendar year additions.	
7.1e	**Total Capital Revenue**	Hidden calculation

7.2	Total Capital Expenditures*	Prefilled with "0"
	Include funds spent for the acquisitions of, or additions to, fixed assets such as building sites, new buildings and building additions, new equipment (including major computer installations), initial book stock, furnishing and equipment, regular purchase of library materials, and investments for capital appreciation. This does not need to match 7.2e.	
PART 8: Expenditures	Report all expenses as whole dollars only. If your library does not have an item in its budget or the information is not available, enter "0".	
Staff Expenditures		
8.1	**Salaries & Wages Expenditures***	
	Include salaries and wages before deductions for all staff paid for the past year. Report employee benefits on line 8.2.	
8.2	**Employee Benefits Expenditures***	
	This should not be zero if you pay social security & medicare taxes! Include benefits paid to all employees. Examples: Social Security, Medicare (FICA), unemployment, worker's comp., retirement (KPERS), medical insurance, life insurance, disability income protection and tuition.	
8.3	**Total Staff Expenditures***	Hidden calculation 8.1+8.2=8.3
Print Collection Expenditures		
8.4	**Expenditures on Books**	
	Include expenditures for print books.	
8.5	**Expenditures on Periodicals**	
	Report the amount spent for current print periodical subscriptions during the past year. Exclude expenditures for microforms or binding of periodicals.	
8.6	**Total Print Expenditures***	Hidden calculation 8.4+8.5=8.6
Electronic Materials Expenditures		
8.7	**Expenditures on Electronic Materials**	
	Report expenditures for all electronic (digital) content. Include e-materials (e-books, e-serials, e-audio, e-video. Include expenses for content with permanent or temporary access rights. Also, fees paid to platforms that provide licensed content.	

8.8	**Expenditures on all other electronic content. Include databases and online resources**	
	Research databases, online learning platforms, reference tools, and maps.	
8.9	**Total Expenditures of All Electronic Content***	Hidden calculation
Collection Expenditures		
8.10	**Other Physical Materials Expenditures***	
	Report all operating expenditures for other materials in the collection not reported on 8.4a-8.5c. Examples: microform, audio & video physical units, CDs DVDs, video games, Playaways, cake pans, fishing poles, ereaders, hotspots and/or other non-traditional items.	
8.11	**Total Collection Expenditures***	Hidden calculation
Operating Expenditures		
8.12	**Other Operating Expenditures***	
	Report all other expenditures excluding staff and collection. Examples: water, heating, Internet, office supplies, replacement computers (staff or public), furniture.	
8.13	**Total Operating Expenditures***	Hidden calculation
PART 9: Resources		
9.1a	**Books owned at beginning of 2024**	Prefilled with prior year total print materials owned at end of year. NOT FROZEN
	Report the total number of print books in the library's collection at the beginning of calendar year 2024. Count individual items, not titles.	
9.1b	**Books added during calendar year**	
	Report the total number of print books added to the library's collection during 2024, whether purchased, or donated as gifts.	
9.1c	**Books withdrawn during calendar year**	
	Report the total number of books withdrawn (through weeding or loss) from the collection during 2024.	
9.1d	**Total Print Materials at end of 2024***	Hidden calculation 9.1a+9.1b-9.1c=9.1d
9.2	**Audio- Physical Units***	
	Report the total number of audio physical units. Examples: CDs, Playaways and Wonderbooks.	

9.3	**Video- Physical Units***	
	Report the total number of ALL video physical units, including DVDs.	
9.4	**Other Circulating Items***	
	Include any other circulating materials not included above. This can include book club kits, video games, fishing rods, cake pans, hotspots and/or other non-traditional items.	
9.5	**Total physical items in collection***	Hidden calculation
Electronic Audio		
	E-audio are digital files of sound only (audiobooks, music) that may be accessed online from an electronic device. Don't include public domain resources.	
9.6a	**Did the library provide access to e-audio purchased solely by the library?**	Yes or No
9.6b	**Did the library provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.6c	**Did the library provide access to e-audio provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library
Electronic Video		
	E-videos are digital files of moving visual images with or without sound (movies, tv shows) that may be accessed online from an electronic device.	
9.7a	**Did the library provide access to e-videos purchased solely by the library?**	Yes or No
9.7b	**Did the library provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.7c	**Did the library provide access to e-videos provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library

Electronic Books		
	E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.	
9.8a	**Did the library provide access to e-books purchased solely by the library?**	Yes or No
9.8b	**Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.8c	**Did the library provide access to e-books provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library
Electronic Serials		
	E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions.	
9.9a	**Did the library provide access to e-serials purchased solely by the library?**	Yes or No
9.9b	**Did the library provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.9c	**Did the library provide access to e-serials provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library

Research Databases		
	Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions.	
9.10a	**Did the library provide access to research databases purchased solely by the library?**	Yes or No
9.10b	**Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.10c	**Did the library provide access to research databases provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library
Online Learning Platforms		
	Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions.	
9.11a	**Did the library provide access to online learning platforms purchased solely by the library?**	Yes or No
9.11b	**Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional or state level?**	Yes or No
9.11c	**Did the library provide access to online learning platforms provided by the state library agency or another state agency at no or minimal cost to the library?**	Prefilled by State Library

PART 10: Public Computers & Internet Access		
10.1	**Internet Computers Used by General Public***	
	How many computers (desktop, laptop or tablet) which are connected to the Internet (wired or wireless) does the library make available for public use? Do not include Internet-connected computers that are only available to the staff. Do not include computers that are only used for the OPAC.	
10.2	**Number of Uses (Sessions) of Public Internet Computers Per Year***	
	Report the total number of times (number of sessions) your public access Internet computers were used for Internet access. If a single patron uses your computers three times in one day to check email, that is one user, but you would count that as three uses for this question.	
10.2a	**Number of Uses (Sessions) of Public Internet Computers Per Year REPORTING METHOD***	
	Indicate if count is actual or estimated.	
10.3	**Does your library provide wireless (WiFi) access to the Internet to patrons?***	Yes or No (prefilled, not frozen)
10.4	**Wireless Sessions- Annually***	
	Report the number of wireless sessions provided by the library wireless service annually.	
10.4a	**Wireless Sessions Reporting Method***	
	Indicate if count is actual or estimated.	
10.5	**Does your library circulate WiFi hotspots?**	
10.5a	**Provide annual circulation for WiFi hotspots.**	
	Optional: Provide this if you track.	
10.6	**Does your library provide computer or technology skills training to patrons?**	Yes or No
	This includes: Formal or informal, Group or individual	

PART 11: Circulation & Programs		
Physical		
11.1	**Circulation of Adult Print Materials**	
	Report all circulations from your adult collection, regardless of the age of the person who checks out the material.	
11.1a	**Circulation of Adult Other Physical Materials**	
	Include any other circulating materials not included above. This can include book club kits, video games, fishing rods, cake pans, hotspots and/or other non-traditional items.	
11.1b	**Total Circulation of all Adult Materials**	11.1+11.1a=11.1b
11.2	**Circulation of Children's Print Materials***	
	Children's materials are those which are intended for use by persons age 18 and under, regardless of the age of the person who checks out the material. Include young adult materials also in this count.	
11.2a	**Circulation of Children's Other Physical Materials**	
	Include any other circulating materials not included above. This can include kits, games, technology and/or other non-traditional items.	
11.2b	**Total Circulation of all Children's Materials***	Hidden Calculation 11.2+11.2a=11.2b
11.3	**Did your library offer automatic renewal for any physical materials during the reporting period?**	Yes or No
	Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	
11.4a	**Total Circulation of Print Materials**	Hidden calculation 11.1+11.2=11.4a
11.4b	**Total Circulation of other Physical items***	Hidden Calculation 11.1a+11.2a=11.4b
11.4c	**Total Physical Item Circulation**	Hidden Calculation 11.4a+11.4b=11.4c

Electronic Material Circulation		
	Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.	
E-book Circulation	E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics.	
11.5a	**E-book circulation via local and/or consortium**	
11.5b	**E-book circulation via State Library**	Prefilled by State Library
11.5c	**Total E-book Circulation**	11.5a+11.5b=11.5c
E-serial Circulation	E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query.	
11.6a	**E-serial circulation via local and/or consortium**	
11.6b	**E-serial circulation via State Libary**	Prefilled Zero.
11.6c	**Total E-serial Circulation**	11.6a+11.6b=11.6c
E-audio Circulation	E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device.	
11.7a	**E-audio circulation via local and/or consortium**	
11.7b	**E-audio circulation via State Library**	Prefilled by State Library
11.7c	**Total E-audio Circulation**	11.7a+11.7b=11.7c
E-video Circulation	E-videos are digital files of moving visual images (e.g., movies, television shows) with or without sound that may be accessed online from an electronic device.	
11.8a	**E-video circulation via local and/or consortium**	
11.8b	**E-video circulation via State Library**	Prefilled zero by State Library
11.8c	**Total E-Video Circulation**	11.8a+11.8b=11.8c
Total Electronic Circulation		
11.9	**Total Use of Electronic Materials**	Hidden calculation
11.10	**Total Circulation of Materials**	Hidden calculation

Interlibrary Loan		
Borrowing		
11.10	**Materials Borrowed**	
	Requesting of materials from another library for your own patrons.	Examples: books, DVDs, etc.
11.11	**Non-returnables Received**	
	Examples: photocopies, printed copies of microfilm, electronically delivered articles or book chapters, etc.	
11.12	**Total Interlibrary loans received**	
11.13	**Borrowing requests that go unfilled**	
	Requests made where you determine that an item is not available at all. SHAREit users: Input the grand total value from the "Not Filled" column in your Borrowing Activity report for this question.	
Lending		
11.14	**Materials Loaned**	
	Sending out of your materials to another library for their patrons.	Examples: books, DVDs, etc.
11.15	**Non-returnables Provided**	
	Examples: photocopies, printed copies of microfilm, electronically delivered articles or book chapters, etc.	
11.16	**Total Interlibrary loans provided**	
11.17	**Loan requests that go unfilled**	
	Requests received where you determine that an item is not available or that you are not able to fill. SHAREit users: Input the grand total value from the "Not Filled" column in your Borrowing Activity report for this question.	
Self-Directed Activities		
11.18	**Do you offer self-directed activities at the library?**	
	This includes storywalks and grab-n-go bags.	
11.18a	**How many self-directed activities were offered?**	
	Optional: report only if you kept track.	

11.18b	**Approximately how many patrons took part in these self-directed activities?**	
11.18c	**What types of self-directed activities were offered?**	
Programming		
	Programs sponsored or co-sponsored by the library. Count each instance in a series as an event.	
Recorded Programs	Recorded, not live, on-demand programming	
11.19	**Number of recordings of program content.**	Program content that cannot be viewed live when it is recorded.
11.20	**Number of views of recorded program content.**	Record views at **30 days** after posting.
Project Report	**Kansas Reads to Preschoolers** **Statewide Participation Report**	
11.21a	**Number of KS Reads Programs**	
	Enter number of programs held for KS Reads to Preschoolers month. Include onsite, outreach & virtual programs.	
11.21b	**Total Attendance for KS Reads Programs**	
	Count total number of people regardless of age	
Early Literacy (birth to 5)	**COUNT PROGRAMS IN ONLY ONE CATEGORY-DO NOT DUPLICATE** **Count all attendees regardless of age.**	
11.22a	**Number of children's 0-5 physical in-person programs, onsite (at the library)***	
11.22b	**Attendance at children's 0-5 physical in-person programs, held onsite (at the library)***	
11.22c	**Number of children's 0-5 physical in-person programs, held offsite***	
11.22d	**Attendance at children 0-5 physical in-person programs, held offsite***	
11.22e	**Total live virtual children's 0-5 programs***	
11.22f	**Total live virtual children's 0-5 program attendance***	
11.22g	**Total early literacy programs***	Hidden calculation
11.22h	**Total early literacy program attendance***	Hidden calculation

Children Age 6-11	COUNT PROGRAMS IN ONLY ONE CATEGORY- DO NOT DUPLICATE	
11.23a	Number of children's 6-11 physical in-person programs, onsite (at the library)*	
11.23b	Attendance at children's 6-11 physical in-person programs, held onsite (at the library)*	
11.23c	Number of children's 6-11 physical in-person programs, held offsite*	
11.23d	Attendance at children 6-11 physical in-person programs, held offsite*	
11.23e	Total live virtual children's 6-11 programs*	
11.23f	Total live virtual children's 6-11 program attendance*	
11.23g	Total children's 6-11 programs*	Hidden calculation
11.23h	Total children's 6-11 program attendance*	Hidden calculation
Young Adult 12-18	COUNT PROGRAMS IN ONLY ONE CATEGORY- DO NOT DUPLICATE	
11.24a	Number of young adult physical in-person programs, onsite (at the library)*	
11.24b	Attendance at young adult physical in-person programs, held onsite (at the library)*	
11.24c	Number of young adult physical in-person programs, held offsite*	
11.24d	Attendance at young adult physical in-person programs, held offsite*	
11.24e	Total live virtual young adult programs*	
11.24f	Total live virtual young adult program attendance*	
11.24g	Total young adult programs*	Hidden calculation
11.24h	Total young adult program attendance*	Hidden calculation
Adult (19+)	COUNT PROGRAMS IN ONLY ONE CATEGORY- DO NOT DUPLICATE	
11.25a	Number of adult physical in-person programs, onsite (at the library)*	
11.25b	Attendance at adult physical in-person programs, held onsite (at the library)*	
11.25c	Number of adult physical in-person programs, held offsite*	
11.25d	Attendance at adult physical in-person programs, held offsite*	
11.25e	Total live virtual adult programs*	
11.25f	Total live virtual adult program attendance*	
11.25g	Total adult programs*	Hidden calculation
11.25h	Total adult program attendance*	Hidden calculation

General Interest (All ages)	COUNT PROGRAMS IN ONLY ONE CATEGORY- DO NOT DUPLICATE	
11.26a	**Number of general interest physical in-person programs, onsite (at the library)***	
11.26b	**Attendance at general interest physical in-person programs, held onsite (at the library)***	
11.26c	**Number of general interest physical in-person programs, held offsite***	
11.26d	**Attendance at general interest physical in-person programs, held offsite***	
11.26e	**Total live virtual general interest programs***	
11.26f	**Total live virtual general interest program attendance***	
11.26g	**Total general interest programs***	Hidden calculation
11.26h	**Total general interest program attendance***	Hidden calculation
Program Totals		Hidden Calculations
11.27	**Total number of children's programs***	
11.28	**Total children's program attendance***	
11.29	**Total in-person onsite programs***	
11.30	**Total in-person onsite program attendance***	
11.31	**Total in-person offsite programs***	
11.32	**Total in-person offsite program attendance***	
11.33	**Total live virtual programs***	
11.34	**Total live virtual program attendance***	
11.35	**Total number of programs***	
11.36	**Total program attendance***	
Part 12: State Aid Evaluation		
State Aid Received	Completing this section fulfills your library's reporting eligibility requirement for State Grants-in-Aid (State Aid) and serves as your application for Grants-in-Aid.	
12.1	**Amount of grant received in 2024.**	Prepopulated by State Library.

State Aid Expenditures		
12.2a	**Salaries**	
	Amount spent on salaries.	
12.2b	**Books**	
	Amount used for book purchases.	
12.2c	**If funds were spent on books, please estimate the number of books purchased.**	
12.2d	**Other**	
	Report all other expenditures using State Aid funds. Debt reduction, repair & construction are not allowed.	
12.2e	**If funds were spent on "Other", please indicate what the expenditure was for.**	
12.3	**Total State Aid Expenditures for 2024**	
	This total must equal amount received (12.1)	
State Aid Request		
Please read:	The State Librarian annually requests aid based on several factors including the amount requested by public libraries. Total requested aid will be included in the State Library's budget proposal. The requested amount will illustrate the level of need among libraries across the state; however, the final allocation for State Aid is determined by the governor and the legislature.	
12.4	**Indicate the amount of State Aid your library requests for state fiscal year 2027 (next budget cycle).**	
PART 13: Kansas Children's Internet Protection Act (KS-CIPA)	**Date last reviewed (KS-CIPA)**	
	Verify your board has reviewed this policy regarding KS-CIPA within the last three years.	
13.1	Provide the date of last review.	
PART 14: Civil Rights Certificate		
	Verify that you agree with the Civil Rights Certificate.	
14.1	**I agree with the above Civil Rights Certifications.**	Yes or No

PART 15: Certification	23 **Thank you for completing this report. Please submit online no later than February 5, 2025.**	**Submission after February 12, 2025 will result in the library deemed ineligible for State Grants-in-Aid.**
15.1	**Respondent's Name**	
15.2	**Respondent's Title**	
15.3	**Respondent's Email**	
	Print or save a copy of the survey for your records.	